



## Call for Applications

### Rotary Yoneyama Scholarship for Applicants Residing Abroad

For overseas students scheduled to enroll in April or October 2015  
in a Japanese university or graduate school

#### ✧ What is the Rotary Yoneyama Memorial Foundation?

The Foundation awards scholarships to overseas students who aspire to study or conduct research in Japanese universities or graduate schools. Its scholarship fund is supported by the contributions of Rotarians throughout Japan. The Foundation is Japan's largest private scholarship organization, both in terms of program scale and number of scholarships awarded.

#### ✧ This scholarship program is reserved for people residing abroad who wish to apply for admission in a Japanese university or graduate school.

The program's eligibility requirements are as follows:

- (1) Have already chosen the university or graduate school s/he will apply for
- (2) Be in the process of applying for admission
- (3) Be able to submit his/her letter of acceptance (an admission approval or a pre-arrival admission approval) under the schedule below.

- ① For April 2016 enrollment: Submit the letter of acceptance by the end of January 2016.
- ② For fall 2016 enrollment: Submit the letter of acceptance by the end of June 2016.

For the subject university to have a system for issuing "pre-arrival admission approval."

\* "Pre-arrival admission approval" is system whereby applicants to Japanese universities and graduate schools are allowed to take the entrance examination and apply for admission while in their countries, without having to come to Japan to do so. That's why this system doesn't make the burden of travelling for applicants. Applicants are requested to find out the universities/graduate schools which have the system for issuing "pre-arrival admission approval" by themselves.

## ✧ What is the Rotary?

In their capacity as members of Rotary clubs, Rotarians contribute through their various occupations to social development and world peace. Rotary was founded in Chicago in 1905 with a handful of members. Now, there are Rotary clubs in more than 200 countries and regions of the world. The number of clubs reached 34,823 and of members 1,207,102 as of the 28<sup>th</sup> of February 2015. Japan's first Rotary club was established in Tokyo in 1920. There are 2,278 clubs with 89,003 members in Japan as of the end of April 2015.

## ➤ Preface

### 1. Mission of the Rotary Yoneyama Memorial Foundation

The mission of the Rotary Yoneyama Memorial Foundation, “Yoneyama Foundation” for short, is to support overseas students in achieving outstanding education/research results, fostering highly capable people who will go on to contribute to society.

Through the Rotary's system of counselors and *sewa* (host) clubs, and the interaction and exchange they offer the awardees, Yoneyama scholars are expected to learn the “Rotary spirit,” and while acquiring deeper dimensions of international understanding, build bridges between Japan and their respective countries. In sum, the mission of the Yoneyama Foundation is to foster talented young people who will work to cultivate international goodwill while advancing peace through international understanding.

To achieve that objective, those applying the Rotary Yoneyama Scholarship for Applicants Residing Abroad are expected to have (1) a zeal for studying coupled with clearly conceived goals, (2) a recognition of various cultures and a respect for cultural differences, (3) an ability to articulate their ideas and communicate smoothly with others, and (4) a solid understanding of the above-stated mission of the Yoneyama Foundation and a firm commitment to put it into personal practice.

### 2. Special Character of the Rotary Yoneyama Scholarship for Applicants Residing Abroad

The Rotary Yoneyama Scholarship for Applicants Residing Abroad, or “Overseas Application Scholarship” for short, is carried out as special program to support overseas students in the most-difficult first years of their enrollment in Japanese universities and graduate schools. This system provides both financial and personal support (through counseling offered by Rotary members) to the awardees upon their arrival in Japan.

Recent years have seen an increase in the number of Japanese universities that carry out a program of “pre-arrival admission approval,” under which overseas students can submit application documents, take entrance examinations, and receive admission acceptance/non-acceptance notice without coming to Japan.

The Overseas Application Scholarship is suited for the applicants who are planning to enroll the university / graduate school which has the system of “pre-arrival admission approval”. Yet, some universities judge only by letting applicants come to Japan and take the entrance exam. Applicants, who come to Japan and take the entrance exam, are only qualified by returning to their home country once before s/he enters the university in Japan.

\*For your information: See the list of universities that issue “pre-arrival admission approval” at the following website of Japan Student Services Organization (JASSO):

[http://www.jasso.go.jp/eju/tonichimae\\_list\\_e.html](http://www.jasso.go.jp/eju/tonichimae_list_e.html)

This list is provided for reference. However, non-listed universities also issue pre-arrival admission approval.

### 3. Rotary System to Accept and Care for Yoneyama Scholars

What’s offered to Yoneyama scholars is not limited to financial support. Also provided is a system of counselors and *sewa* clubs that places importance on their personal care as well. By engaging in close exchanges with Rotarians through this system, Yoneyama scholars have the opportunity to make their stays in Japan all the more deeply fulfilling experiences. Once a month, Yoneyama scholars attend a meeting of their *sewa* club, where they receive their monthly scholarship stipend.

### 4. Obligations of Yoneyama Scholars

Yoneyama scholars are obligated to do the following:

- (1) Communicate in Japanese after arriving in Japan
- (2) Attend one regular meeting of their host club each month
- (3) Submit a report on their activities via their host club to the Yoneyama Foundation twice a year
- (4) Give speeches in regular club meetings and participate actively in their Rotary club's and Rotary district's activities, thereby endeavoring to deepen mutual understanding through interaction with Rotarians.
- (5) After the scholarship ends, continue to nurture the exchange and goodwill cultivated within the Rotary community.

## 5. Placing importance on ability to communicate in Japanese language.

In Japan there are universities that offer programs through which instruction can be received and degrees obtained in just English. Many students who receive pre-arrival admission approval study and do research in this kind of university environment.

The condition of requirement for Japanese ability differs depending on the area where applicants' targeted universities / graduate schools are located; some areas require the applicants to have proficiency of Japanese language and other areas do not require them to have it. So please check carefully the area where your targeted universities / graduate schools are located. (Refer to the page 6) In addition, if the university / the graduate school you are applying are located in the area which isn't included the list on page 6, you can't apply The Overseas Application Scholarship this year.

In either way, scholars are expected to communicate in Japanese so that applicants have to learn Japanese and try to speak with Japanese people in Japanese as possible after arriving Japan.

Yoneyama scholars should familiarize themselves with Japanese culture and customs and expand and deepen their exchange with Japanese people though the language of the area of study. Eventually, the attitude trying their best to communicate in Japanese will let the Japanese people around them understand and accept them as well.

## ➤ Application Guidelines

### 1. Application and Screening Procedures

#### (1) Applying for the scholarship

Applications are solicited and received for the Overseas Application Scholarship by the Program Secretariat in the Yoneyama Foundation.

#### (2) Applying for university admission

Applicants are required to apply for admission to a Japanese university / graduate school while in their country and to apply for pre-arrival admission approval from that university.

#### (3) Scholarship application screening

Japan's Rotary organization is divided into 34 districts. Each district has established within it a selection committee. A document review of each scholarship application is conducted by the district selection committee in the area of the applicant's targeted university and by the Foundation's own selection committee, which makes the final selection decisions.

Though basic screening is carried out through a document review, when deemed necessary the district selection committee may interview the applicant, either by going to his/her country, over Skype, or by phone.

#### (4) Only the applicants who will enroll the universities / graduate schools located in the below-listed areas are eligible. Those in other areas are not eligible. In addition, the condition of requirement for Japanese ability differs depending on the area where applicants' targeted universities / graduate schools are located.

\*This proficiency of Japanese language can be proved by the level of the test named "Japanese-Language Proficiency Test" for short, JLPT.  
For your information about The Japanese-Language Proficiency Test:  
<http://www.jlpt.jp/e/index.html>

Persons who have taken the Japanese Language Proficiency Test are asked to provide the test results with the application.

The area accepting the application Pref.=Prefecture	The requirements for the level of Japanese language ability
East Hokkaido (Asahikawa, Obihiro, Kitami, Kushiro, Abashiri, Nayoro, Wakkanai) Toyama, Ishikawa, Kanagawa Pref. except for Yokohama and Kawasaki city, Osaka,	Not evaluate the Japanese ability in the application-screening process
Yamagata	The ability to understand some basic Japanese. *JLPT level: N5
Iwate, Miyagi, Aomori, Hiroshima, Yamaguchi	The ability to understand basic Japanese. *JLPT level: N4
Ibaraki, Tokyo, Chiba, Aichi	The ability to understand Japanese used in everyday situations to a certain degree. *JLPT level: N3
Saitama Yokohama and Kawasaki City in Kanagawa Pref.	The ability to understand Japanese used in everyday situations, and in a variety of circumstances to a certain degree. *JLPT level: N2

## 2. Number of Awardees

About Fourteen.

## 3. Targeted Students

Targeted students are those who intend to enroll in universities or graduate school under the jurisdiction of Japan's Ministry of Education and Science (MEXT) in either April or October (September) 2016, who while residing abroad take the entrance exam and apply for pre-arrival admission approval from their targeted university. When applying for the Yoneyama scholarship as well, they must be residing abroad and remain abroad until they enter the university.

#### 4. Eligibility

Overseas students meeting all of the following requirements are eligible to apply for this scholarship.

(1) **Citizenship & Place of Residence**

Not be a citizen of Japan nor be residing in Japan.

(2) **Permission for Pre-arrival Admission in Japanese University or Graduate School**

Have either obtained or be in the process of applying for pre-arrival admission approval from the university or graduate school (under MEXT jurisdiction) to which you wish to enter as a degree student, and be scheduled for April 2016 or October (September) 2016 enrollment in one of the below-listed statuses.

If the applicants come to Japan to have the entrance examination (e.g., to take a written exam or interview), they must return to their residing country to apply for the scholarship.

(3) **Scholastic and Health Requirements**

Have an enthusiasm for study and clear-cut future goals, an awareness of and respect for cultural differences, and ability to express oneself fluently and to communicate smoothly, and both the mental and physical health needed to sustain one's life as an overseas exchange student.

(4) **Major Field of Study**

All fields are eligible.

(5) **Japanese Language Ability**

As the page 6 shows, there are several conditions requiring Japanese language ability depend on the area where applicants' targeted the university / graduate school is located. In either case, after arriving Japan, scholars are expected to make an effort to communicate in Japanese so as to better create and strengthen friendship ties with Japanese people.



(6) Age

Up to age 39.

(7) Academic Degree

- Persons who already hold a bachelor's degree are not eligible for an undergraduate scholarship.
- Persons who already hold a master's degree are not eligible for a master's scholarship.
- Persons who already hold a doctoral degree are not eligible for a doctoral scholarship.

(8) Dual Scholarships

Student who will hold a scholarship from another organization when this scholarship goes into effect are not eligible to receive this one.

(9) Past Yoneyama Scholars

Persons who have held a Yoneyama scholarship in the past are not eligible for this scholarship.

## 5. Scholarship Amount, Supplemental, Tenure

This scholarship is not full-covered. The entrance fee and the tuition should be paid by yourself.

(1) Scholarship amounts

- Undergraduates: ¥100,000 per month
  - Master's students: ¥140,000 per month
  - Doctoral students: ¥140,000 per month
- \* Research Students are not eligible.

(2) Supplemental

Only for the first year of the scholarship, a supplemental of ¥400,000 is provided upon arrival in Japan.

(3) Scholarship tenures

1) For April 2016 enrollment

- Undergraduates: Two years from April 2016 through March 2018
- Graduate students: Two years from April 2016 through March 2018

2) For October (September) 2016 enrollment

- Undergraduates: Two years from October (September) 2016 through September (August) 2018



- Graduate students: Two years from October (September) 2016 through September (August) 2018

Irrespective of the reason, students who do not arrive in Japan by the month that their scholarship starts (by the month that their university course begins) will lose the scholarship.

◆ Extension of the scholarship duration

Only can be applied by the *sewa* (host) club. The extension will be decided though judging by the Foundation.

## 6. Application Documents

(1) Application (prescribed form with photograph)

Have to mention clearly the name of the university/graduate school, the major/field course, the faculty advisor or the admission office you are applying.

(2) The copy of the application for admission for the university/graduate school you are applying.

Applicants should have chosen or applied universities / graduate schools in Japan before applying this scholarship so that if you don't mention about the university you are applying on the application for this scholarship and/or submit the copy of the application for admission for the university in Japan, we won't accept your application for this scholarship.

When you can't submit this because your targeted universities / graduate schools haven't opened to accept the application of admission, you can submit a copy showing that you are making contact with your targeted universities / graduate schools.

(3) Research plan (prescribed form), when entering a graduate school (including graduate students)

(4) Composition (purpose for studying in Japan)

(5) Letter of recommendation of the faculty advisor at the school of his/her enrollment in Japan

A letter of recommendation from either (i), (ii) or (iii) must be submitted.

(i) From the applicant's school of enrollment in his/her home country



- (ii) From the applicant's company of employment in his/her home country.
- (iii) From the member of the faculty at the school of applicant's enrollment in Japan.
- (6) Copy of Letter of Acceptance, Letter of Success, Pre-arrival Admission Approval Certificate

Only those certificates can be submitted and added to your application after the deadline.

Applicants who will enroll in fall 2016 are requested to submit this document only when s/he will get a letter of acceptance from us.

The deadlines for submitting a copy of the Pre-arrival Admission Approval Certificate to the Foundation are as follows:

For April 2016 enrollment: By the end of January 2016

For October 2016: By the end of June 2016

※Languages to use in preparing an application

- 1) For application: Either Japanese or English
- 2) For related documents: Either Japanese or English

When an application and related documents are prepared in another language, a Japanese or English translation must be attached.

Typed documents are preferable. If you write the documents by hand, use legible as possible, don't use cursive handwriting.

When the area where your targeted university is located requires Japanese proficiency, your application should be prepared in Japanese.

- (7) Document certifying Japanese language proficiency  
Persons who have taken the Japanese Language Proficiency Test are asked to provide the test results. The copy of the results / certificate is asked to submit with the application.

\*The Documents (5) and (6) can be sent to us directly from the university or schools you are applying by the deadline; 16 October 2015 on one p.m. Japan time.



Those who apply for Undergraduate don't need to submit (3).

Those who haven't taken the Japanese Language Proficiency Test don't need to submit (7).

## 7. Application Procedure

- (1) The application form for a Yoneyama Scholarship may be downloaded from the following webpage:

<http://www.rotary-yoneyama.or.jp/>

- (2) The application and documents should be prepared in PDF format. After filling out the form, please save the file with your own name and the documents name like as follows.

(example: applicant's name Margaret King)

- (1) Application: the name of the file "Margaret King\_1\_application"
- (2) The copy of the application for admission for the university/graduate school you are applying: the name of the file "Margaret King\_2\_entry"
- (3) Research plan (prescribed form): the name of the file "Margaret King\_3\_plan"
- (4) Composition (purpose for studying in Japan): the name of the file "Margaret King\_4\_composition"
- (5) Letter of recommendation: the name of the file "Margaret King\_5\_recommendation"
- (6) Copy of Letter of Acceptance: the name of the file "Margaret King\_6\_acceptance"
- (7) Document certifying Japanese language proficiency: the name of the file "Margaret King\_7\_japanese"

\*The Documents (5) and (6) can be sent to us directly from the university or schools you are applying by the deadline: 16 October 2015 on one p.m. Japan time.

Those who apply for Undergraduate don't need to submit (3).

Those who haven't taken the Japanese Language Proficiency Test don't need to submit (7).



Please email them as attached documents to the Foundation at the following address

[apply@rotary-yoneyama.or.jp](mailto:apply@rotary-yoneyama.or.jp)

- (3) An applicant number will be provided to you by return email. Please use it if you submit additional documents or make inquiries.

## 8. Application/Selection Schedule

- (1) Call for applications: From July 2015
  - (2) Application deadline: Application must arrive by 16 October 2015 on one p.m. Japan time for both April and October 2016 enrollments. We will never accept any other documents which should be attached to your application except for a letter of acceptance or “pre-arrival admission approval of Japanese universities/graduate schools.”
  - (3) Selections: Basically made by document review  
The application documents with any defects, including your failure to file a document which should be attached to the application except for a letter of acceptance stated-above, will not be considered as the object of selection.
  - (4) Deadline for submitting Letter of Acceptance / Pre-arrival Admission Approval Certificate
    - 1) April 2016 enrollment: End of January 2016
    - 2) October 2016 enrollment: End of June 2016
- ※ Submitting a Pre-arrival Admission Approval Certificate satisfies the scholarship application requirement. However, if the applicant is rejected for admission to the issuing university, s/he will lose eligibility for the scholarship at that point.

## (5) Announcement of selection results

Notification of selection results is made by mail at the following times:

Beginning of February 2016

In any cases, inquiries for the reasons of the results won't be responded.

## 9. Arrival in Japan and Payment of Scholarship



## *ROTARY YONEYAMA MEMORIAL FOUNDATION*

*Kokuryu-Building, 2-6-15 Shiba Koen, Minato-ku, Tokyo 105-0011 JAPAN*

*<http://www.rotary-yoneyama.or.jp/> TEL +81-3-3434-8681 FAX +81-3-3578-8281*

Yoneyama scholars are to arrive in Japan prior to the month of their admission. Irrespective of the reason, if they do not arrive in Japan by the month that their scholarship will begin to be paid, as indicated below, they will lose their eligibility.

- a) For April enrollment: Scholarship payment begins in April 2016
- b) For fall enrollment: Scholarship payment begins in October 2016  
(or September for some universities)

### 10. Contact Information

Rotary Yoneyama Memorial Foundation Selection Committee.

Please contact us by using the form in our website below,

[http://www.rotary-yoneyama.or.jp/overseas-s/index\\_english.html](http://www.rotary-yoneyama.or.jp/overseas-s/index_english.html)

◆◆◆ **Conditions of University Entrance** ◆◆◆

**1. Issuance of Pre-arrival Admission Approval**

The basic requirement is for the university or graduate school that overseas students want to enter to have in effect a system for issuing pre-arrival approval and be under the jurisdiction of the Ministry of Education and Science (MEXT). Therefore, overseas students need to check in advance as to whether the institution they wish to enter has a system for issuing pre-arrival admission approval. When applying for admission to that university or graduate school, students are advised to confirm in advance its application period and be sure to carry out their application processing within that period.

**2. Domicile**

Universities that accept overseas students are encouraged to assist them in securing lodging in dormitories or other university domicile for the first year after admittance so that they can concentrate on their studies. When universities are unable to provide on-campus domicile, they are encouraged to introduce students to off-campus domicile in public or private housing.

**3. Procedure for Entering Japan**

The admitting university is to issue a “Certificate of Eligibility for Residence Status” for overseas students selected for this Yoneyama scholarship. (The Immigration Bureau requires that the student’s admitting university issue this certificate.)

**Financial Documentation for Entry into Japan**

The admitting university issues a “Certificate of Eligibility for Residence Status” for the selected overseas student. This certificate, which is required in visa processing, is submitted to the Immigration Bureau (Ministry of Justice) as a document providing financial guarantee for the student.

Yoneyama Foundation issues selected students a “Certificate of Acceptance,” which includes the amounts of the monthly scholarship, the supplemental, and the period of the scholarship. This certificate is another document providing financial guarantee for the Yoneyama scholar.

Yoneyama Foundation’s guaranteed support for first year:

For undergraduate students: ¥1.2 million + 400,000

For graduate students: ¥1.68 million + 400,000

For the second year: The above amounts minus the ¥400,000 supplemental.

Note: About ¥820,000 is required to pay the entrance and tuition fees of Japan’s national universities. (¥280,000 entrance fee and ¥540,000 tuition fee on average)