

Rotary Yoneyama Scholarship for Applicants Residing Abroad

for applicants residing overseas and are scheduled to enroll into a Japanese university or graduate school in **April / October / September 2020**

The Rotary Yoneyama Memorial Foundation

Japan's largest private scholarship organization, both in terms of program scale and number of scholarships awarded, supported by the contributions of Rotarians throughout Japan.

Proudly supporting overseas student's study in Japan.

What is the Rotary Club?

Founded in Chicago in 1905, the Rotary Club is a global network of people who are dedicated to contribute to social development and world peace through their various professions. Today, there are Rotary clubs in more than 200 countries and regions of the world. The number of clubs reached 36,005 and of members 1,228,117 as of the 14th of May 2019. Japan's first Rotary club was established in Tokyo in 1920. There are 2,261 clubs with 89,289 members in Japan as of the end of April 2019.

Preface

1. Objective

The Rotary Yoneyama Memorial Scholarship Foundation (hereinafter referred to as the “Yoneyama Foundation”) supports international students in achieving high academic achievements, and also at the same time teaches the spirit of Rotary through exchanges with counselors and *sewa* clubs. The purpose of this is to deepen mutual international understanding and develop bonds to grow into a bridge between the student’s mother country and Japan.

The scholarship qualifications therefore require enthusiasm and excellence in ①academic work, ②cross cultural understanding, and ③communication skills.

Rotary Yoneyama Memorial Scholars (hereinafter referred to as “Yoneyama Scholars”) are expected to learn the culture and customs of Japan, foster the mind of social contribution and participation, and mature into a member of society who can contribute to the Rotary’s ideal world, creating and maintaining world peace.

① Academic work

Clarify the purpose and goal, deepen the research and studies, and make efforts to achieve results.

② Cross culture understanding

Make efforts to understand different languages, cultures and customs.

③ Communication ability

Develop harmonious relationships, be flexible in accepting others and grow self-establishment.

2. Significance

The Rotary Yoneyama Scholarship for Applicants Residing Abroad, or “Overseas Application Scholarship”, is carried out as a special program to support overseas students in the most-difficult first years of their enrollment in Japanese universities and graduate schools. This system provides both financial and personal support (through counseling offered by Rotary members) to the awardees upon their arrival in Japan.

There is a recent increase in universities undertaking admission prior to arrival in Japan. This system is in which universities accept applications, determines acceptance, and permits admission prior to the applicant’s arrival to Japan. The Overseas Scholarship suits applicants who undertake entrance examinations without travelling to Japan.

3. Characteristics

In addition to the financial support, a system of counselors and *sewa* clubs is also provided. The scholars attend their *sewa* club meeting at least once a month. Through the engagement with the Rotary Club members (hereinafter referred to as “Rotarians”) at the meetings, the scholars deepen mutual understanding, experience true international and cultural interaction, and learn the true Rotary spirit.

4. Obligations

1. Yoneyama Scholars must attend at least one regular meeting of their *sewa* Rotary Club.
2. Submit a Scholarship Report twice a year.
3. Give speeches at regular meetings, attend *sewa* club and Rotary district activities, and make efforts to deepen mutual understanding throughout such interactions with Rotarians.

5. Alumni

After the Yoneyama Scholarship Period, scholars are able to expand their network through the Alumni association. Scholars are eligible to participate in various Rotary Clubs and Rotary activities. Yoneyama Alumni Association has a total of 42 groups: 33 in Japan, and 9 others in Taiwan, Korea, China, Thailand, Nepal, Mongolia, Sri Lanka, Malaysia, and Myanmar.

Application Guidelines

1. Application and Screening Procedures

(1) Applying

The recruitment and application for overseas application scholarships will be handled by Yoneyama Foundation secretariat. Recruitment starts from the beginning of August every year.

(2) Screening

Japan's Rotary organization is divided into 34 districts, with each district having a selection committee.

Applicants will be judged by the selection committee of the Rotary district where the university to be enrolled is located (hereinafter referred to as the "District Selection Committee"), and by the Foundation's own selection committee. The results will be determined basically by documentation review.

However, under the decision of the District Selection Committee, the committee may conduct direct or skype interviews, and hearings via telephone and/or email.

2. Number of Awardees

Approximately Fifteen persons.

*A maximum of one "out of frame" awardee per district is allowed.

It is the district's decision to determine the number of awardees within the allocated frame.

3. Targeted Students

Students intending to enroll in universities or graduate schools under the jurisdiction of Japan's Ministry of Education and Science (MEXT), in either April or October/September 2020, and are in the process of obtaining admission.

Students who are residing abroad, and continue to reside abroad until time of entry to the intended educational institution.

4. Eligibility

Overseas students who meet all the following requirements are eligible to apply for this scholarship.

(1) Citizenship & Place of Residence

Those who do not have Japanese citizenship (for dual nationality holders, Japanese nationality holders are not eligible.)

Those who reside outside of Japan

(Those who already reside in Japan are not eligible to apply.)

(2) Enrolling institution and Enrollment permission

● Those who plan to enter or transfer in to a university or graduate school recognized by the Ministry of Education, Culture, Sports, Science and Technology of Japan, in April or September/October 2020 with the intention to obtain a degree.

● Those who have an issued letter of acceptance/admission from an intended school, including a university that has an admission system prior to arrival in Japan, or those who are in the process of undertaking entrance exams of an intended school.

● For undergraduate students who have yet not received a letter of acceptance/admission, a copy of the application must be submitted.

● For graduate students who have yet not received a letter of acceptance/admission, a letter of recommendation from your supervisor, at your intended school must be submitted.

● Those who have stayed in Japan for study purpose are not eligible.

However, those under the following conditions are eligible.

-Purpose of staying and studying in Japan is by agreement between universities for participation of pre-enrollment training and/or orientation.

-Purpose of staying and studying in Japan was by participating in a Rotary Youth exchange program.

(3) Scholastic and Health Requirements

As an overseas exchange student, all applicants are expected to have an enthusiasm for study and clear-cut future goal, an awareness and respect for cultural differences, the ability to express oneself fluently and to communicate smoothly, and both mental and physical health in good condition.

(4) Field of Study

All fields are eligible.

(5) Japanese Language Ability

The ability to understand basic Japanese (JPLT N4 level)is expected. After arriving in Japan, scholars are required to make an effort to communicate in Japanese in order to create and strengthen friendship ties with the Japanese Rotarians.

(6) Age limitation

Applicant must be born after April 1st, 1975. (Under 45 years of age)

(7) Ban of Dual scholarships

It is prohibited to receive scholarships and/or grants given to individuals from other institutions of the same kind.

If you wish to receive other scholarships after selected, you must offer to decline by the following deadline.

I. April 2020 expected applicant's deadline:

March 1, 2020

II. October /September 2020 expected applicants' deadline:

August 1, 2020

(8) Previous Yoneyama Scholars are not eligible.

5. Scholarships, Subsidies and Scholarship period

This scholarship is a benefit type scholarship. It does not cover the full term of study, and there is no subsidy such as entrance fee, tuition, and/or accommodation allowance.

(1) Scholarship amounts

- Undergraduates: ¥100,000 per month
- Master's students: ¥140,000 per month
- Doctoral students: ¥140,000 per month

(2) Supplemental for Airfare

● For successful applicants, up to 250,000 yen in Japanese yen will be subsidized for actual expenses.

● Subsidy range:

Travel expenses for the first visit to Japan after selected.

(Including connecting flight ticket fares from home country to Japan), domestic travel expenses in order to travel to Japan both in home country and Japan, accommodation expenses for the first day in Japan

● The travel expenses are regulated to economy class fees only.

● All relevant receipts must be submitted to the secretariat.

● All subsidies will be granted either at the orientation session or the first *sewa* club meeting.

(3) Scholarship period

April 2020 enrollment

① Undergraduates: Two years
(April 2020 - March 2022)

② Graduate students: Two years
(April 2020 - March 2022)

October/September 2020 enrollment

① Undergraduates: Two years
(October/September 2020 - September/August 2022)

② Graduate students: Two years
(October/September 2020 - September/August 2022)

6. Application Documents

Applications short of required documents will not be accepted. Application documents must be written in either Japanese or English. If applicant is able to, Japanese must be used.

If applying for more than one university, a full set of documents from (1) to (7) are required per university.

- (1) Application (prescribed form with photograph)
University/graduate school name, major/field course, faculty advisor or admission office you are applying must be clearly mentioned.
- (2) Copy of submitted forms of application for admission for university / graduate school.
 - Undergraduates who have not submitted forms will not be accepted.
 - It is not necessary to submit forms of application for admission if notification of acceptance and/or admission letter has been issued.
 - If unable to submit an application to supposed university/institution due to application acceptance schedules, a copy of application for admission must be presented promptly after submitting to the intended university/institution.
- (3) Research plan (prescribed form)
Only required for those planning to enter graduate school.
Not necessary for undergraduate students to submit.
- (4) Composition of “Objective for studying in Japan” (prescribed form).
- (5) Letter of recommendation (prescribed form).
Letters of recommendation from applicant or family members will not be accepted.
Letters without a hand-written signature of the recommender will not be accepted.
Letters ideally should be sent from recommender directly to the secretariat office.

【Undergraduate】

One recommendation letter from the below (i)~(iii) must be submitted.

- (i) A recent school in your country
- (ii) A recent job place in your country
- (iii) A teacher/staff member of your supposed university in Japan

【Graduate】

A letter of recommendation from a teacher of your intended graduate school(i) must be submitted.

However, if a letter of acceptance is presentable, any of the below recommendation letters may be substituted.

- (ii) A supervisor/professor in recent university in your country
- (iii) A recent job place in your country

- (6) Notification of acceptance or admission issued by a prospective Japanese school including universities with pre-arrival admission systems.

* If submission is not issued at the time of application, submission will only be accepted with the following schedule as the deadline.

I. Applicants for April 2020: March 25, 2020

II. Applicants for October/September 2020: August 25, 2020

- (7) Document certifying Japanese language proficiency

Those who have undertaken the Japanese Language Proficiency Test or similar Japanese language proficiency tests must submit a copy of the result notification.

- It is not necessary for those who have not undertaken the test to provide the above documents.
- A notification copy of the test results on English proficiency is not required.
- Applications will not be accepted if there is a shortage of documents.

7. Application Procedure

- (1) Application forms may be downloaded from the following website:

<http://www.rotary-yoneyama.or.jp/english/overseas>

- (2) The application and supporting documents must be saved in a file under your name (English alphabet), and sent to the below email- address. The file may be in either Word or PDF form.

apply@rotary-yoneyama.or.jp

All documents must be saved separately under separate titles, and made visible that all are included.

(example: applicant Margaret King)

(1) Application form:

Name of file “Margaret King_1_application”

(2) Application form for admission for intended university/graduate school

Name of file “Margaret King_2_entry”

(3) Research plan:

Name of file “Margaret King_3_plan”

(4) Composition:

Name of file “Margaret King_4_composition”

(5) Letter of recommendation:

Name of file “Margaret King_5_recommendation”

(6) Copy of Letter of Acceptance:

Name of file “Margaret King_6_acceptance”

(7) Document certifying Japanese language proficiency:

Name of the file “Margaret King_7_japanese”

- Undergraduate applicants do not need to submit (3).
- Those who have not undertaken the Japanese Language Proficiency Test do not need to submit (7).
- The application qualification is met by submission. The submission will not be valid when the applicant is unsuccessful in entering the intended school noted on application forms.
- In the case of the announcement date of acceptance of intended school falls after the deadline of the application, the application will be accepted only if the scheduled announcement date is specified in the documentation.

(3) An application number will be sent by return email.

It must be used in

order to submit additional documents when required or to make further inquiries.

8. Deadline: 15 December 2019 PM 1:00 JST

9. Selections

Generally, the selections are by document review. However, it is the District Selection Committee's decision to take further procedures, such as skype interviews, telephone and or email questionings.

If unsuccessful in entering intended university, or when appropriate enrollment procedures are not taken, the eligibility to apply is terminated. Application documents with defects will not be considered as the object for selection.

10. Results

(1) Tentative selection results: Mid of February 2020

(2) Eligible notice sent: End of March 2020

Both results of (1) and (2) will be notified by email.

The selection results will be announced regardless the admission notification or examination dates of intended schools in Japan.

Inquiries of results will not be responded to.

11. Arrival in Japan and Payment of Scholarship

Successful applicants must arrive in Japan prior to the designated month of admission. If not entered Japan by the month scholarship commences, the eligibility will automatically be lost, regardless of reason.

I. April enrollment: Scholarship commences in April 2020

II. Fall enrollment: Scholarship commences in October 2020

(September, depending on universities)

Yoneyama Foundation secretariat does not undertake procedures for entry to Japan.

Checking procedures of applying for “Certificate of Eligibility” at the intended school is at you own responsibility.

A notification will be issued to successful applicants, including monthly scholarships, subsidies and scholarship terms. This document will prove your ability to pay for expenses, and may be submitted to intended school if necessary.

Reference: “Student Guide to Japan” 2019-2020”

by Japan Student Services Organization (JASSO)

https://www.jasso.go.jp/ryugaku/study_j/sgtj.html

12. Contact Information

Rotary Yoneyama Memorial Foundation

Please contact us through the inquiry form found in the below website.

<http://www.rotary-yoneyama.or.jp/english/overseas#inquiry>